

**ROOM RESERVATION FORM**  
**THE EMERALD HOTEL BANGKOK**

99/1 Ratchadapisek Road, Din Daeng, Bangkok 10400 www.emeraldhotel.com

**The 8<sup>th</sup> Asian Conference on Lactic Acid Bacteria**  
**8-10 July 2015**

Name of Sender				
Company/organisation				
Tel No.				Fax No.
Name of Guest(s)				
Arrival Date/Flight Details				
Departure Date/Flight Details				
No of Room(s)				<b>Please tick ( / )</b>
Room Rate (per room night basis, room inclusive breakfast)	Room Category	Specially Negotiated Rate	Single	Twin
	Superior Room	Single Room at Baht 1,600.-net		
		Twin Room at Baht 1,800.-net		
	Deluxe Room	Single Room at Baht 2,500.-net		
		Twin Room at Baht 2,700.-net		
Remark: Extra bed at Baht 1,000.-net inclusive of breakfast				
Guaranteed By	<input type="checkbox"/> Credit Card No & Expiry Date..... <input type="checkbox"/> Cash/ Bank Draft (Full Prepayment) Please advise credit card details to guarantee all booking on a definite basis. Unguaranteed reservations will be subjected to cancellation of booking.			
Cancellation	Cancellation notice must be advised no less than 15 days prior to the day of arrival.			
No-Show	No-Shows will be subject to penalty charge equivalent to the hotel duration of stay.			
Special Request (subject to availability)	<input type="checkbox"/> King-bed <input type="checkbox"/> Twin-bed <input type="checkbox"/> Extra-bed <input type="checkbox"/> Non-smoking			
Airport Transfers	<input type="checkbox"/> Airport to Hotel chargeable at 1300 Baht net (one way)			
Remark	Guest will be responsible for any claims made by the Hotel for loss on exchange arising from accounts settled by foreign currencies.			

Please be informed the official check-in time is 1200 hours and check-out time is 1400 noon the day of departure.

In the event of any request for guaranteed early check-in before 1200 noon, a 50% surcharge will be applicable, while a full-day surcharge will be applicable for guaranteed check-in before 0900 hours. Late check-out will be on-request basis and subject to availability. A half-day room charge is applicable for late check-out until 1800 hours. Rooms occupied beyond 1800 hours of the day of departure will be charged at full days rates.

**Kindly forward all reservations to The Emerald Hotel. Catering Department,**  
**Attention Ms. Kasinee Picharit by e-mail : [event@emeraldhotel.com](mailto:event@emeraldhotel.com) or**  
**Fax : +66-2-276-4789    Tel : +66-2-276-4567 # 8353**