

# GUIDELINES FOR THE SUBMISSION OF ABSTRACTS

1. Please press “Create an account” button at the bottom of the page:

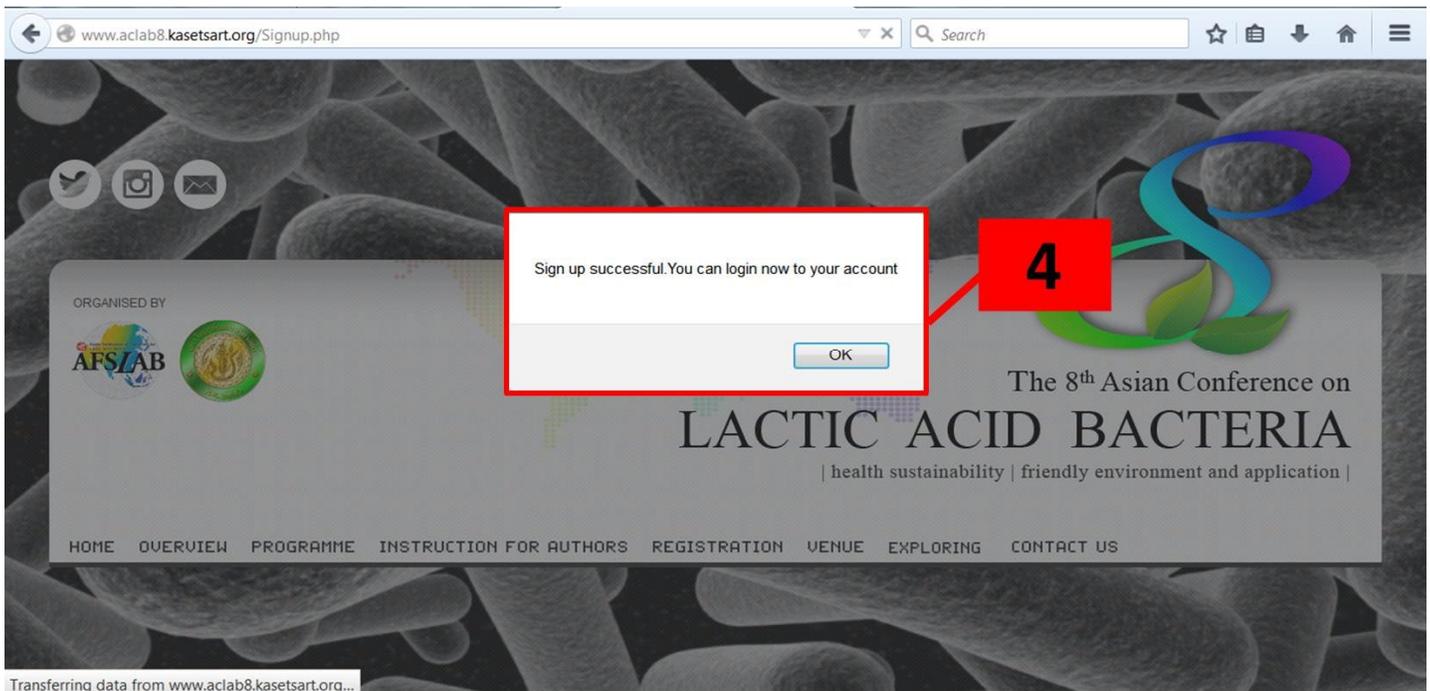
The screenshot shows the homepage of the ACLAB website. At the top, there is a banner for a "SPECIAL SESSION" by the International Scientific Association for Probiotics and Prebiotics (ISAPP). Below the banner, there is a section for Sunee Nitisinprasert, Ph.D., Chairperson of the scientific committee. The main content area features a "LOGIN" section with fields for "Email:" and "Password:" and a "Sign in" button. To the right of the login section is a "SIGN UP" section with the text "Create an account for submissions of your abstracts and full papers." and a "Create an account" button. A red circle highlights the "SIGN UP" section, and a red box with the number "1" points to the "Create an account" button. Below the "SIGN UP" section, there are "SPONSORS" including "PLATINUM SPONSORS" like "Yakult" and "Dutch MTH". The footer contains the copyright notice "© 2014, ACLAB 2015".

2. Please fill in your information.

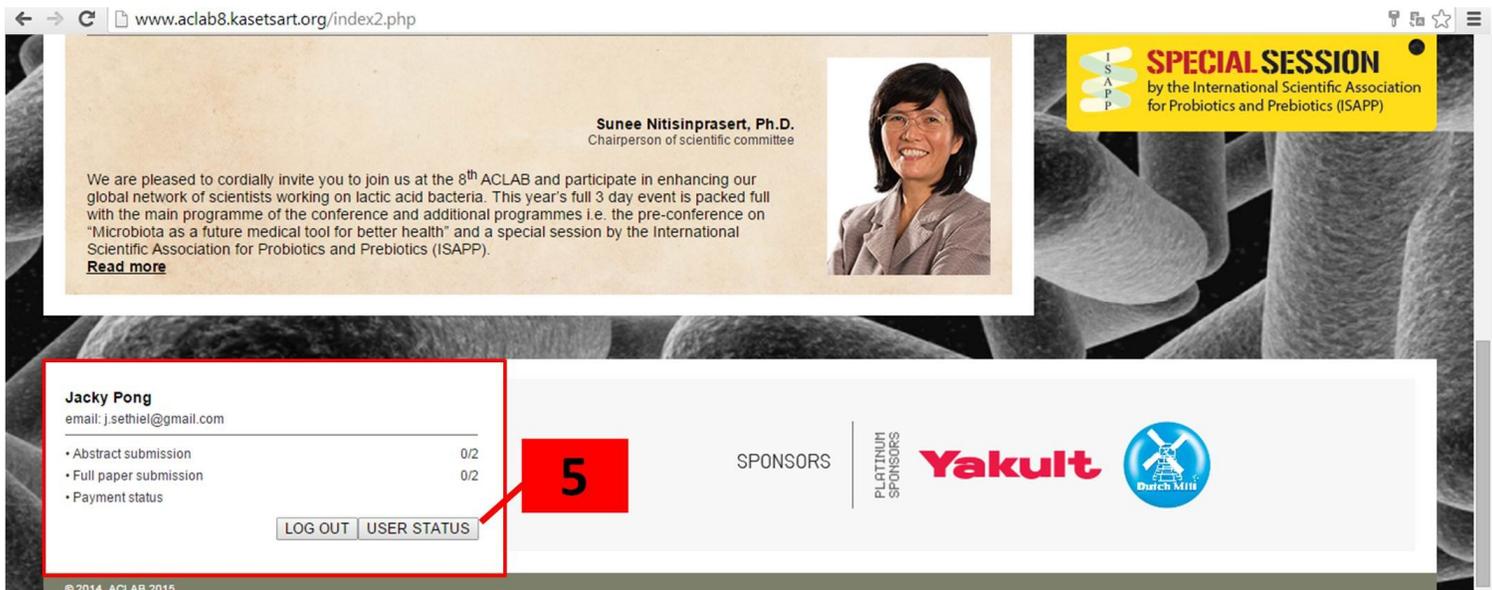
3. Press the “Sign up” button.

The screenshot shows the "Sign up" page of the ACLAB website. The page has a navigation menu with links: "HOME", "OVERVIEW", "PROGRAMME", "INSTRUCTION FOR AUTHORS", "REGISTRATION", "VENUE", "EXPLORING", and "CONTACT US". The main content area features a "SIGN UP" form with the following fields: "First name:", "Last name:", "Organisation:", "Position:", "Country" (a dropdown menu), "Email:", and "Password:". A red box highlights the entire form area, and a red box with the number "2" points to the form. Below the form are "Sign up" and "Cancel" buttons. A red box with the number "3" points to the "Sign up" button. The page also includes a header with the text "health sustainability | friendly environment and application |" and a decorative graphic on the left side showing a stylized human figure with various microorganisms.

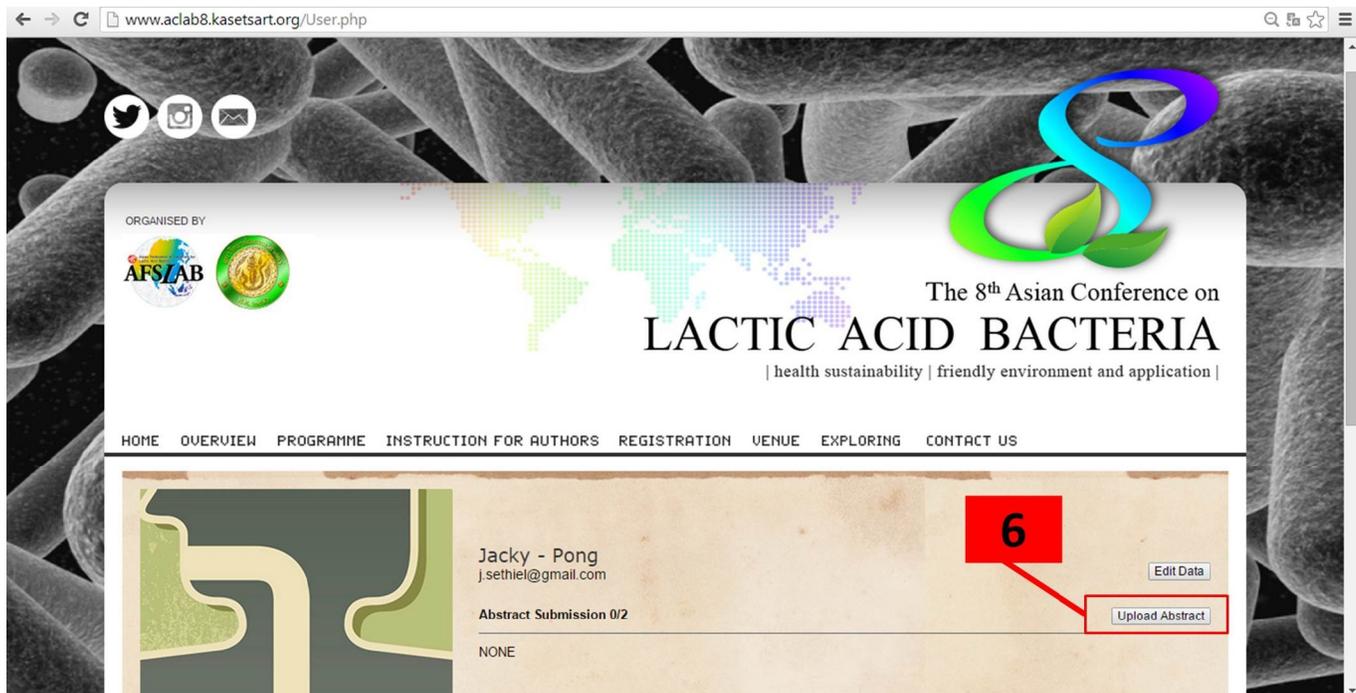
4. “Sign up successful. You can now login to your account” pop-up will appear. Press OK.



5. Your information will be displayed and then press the “USER STATUS” button.



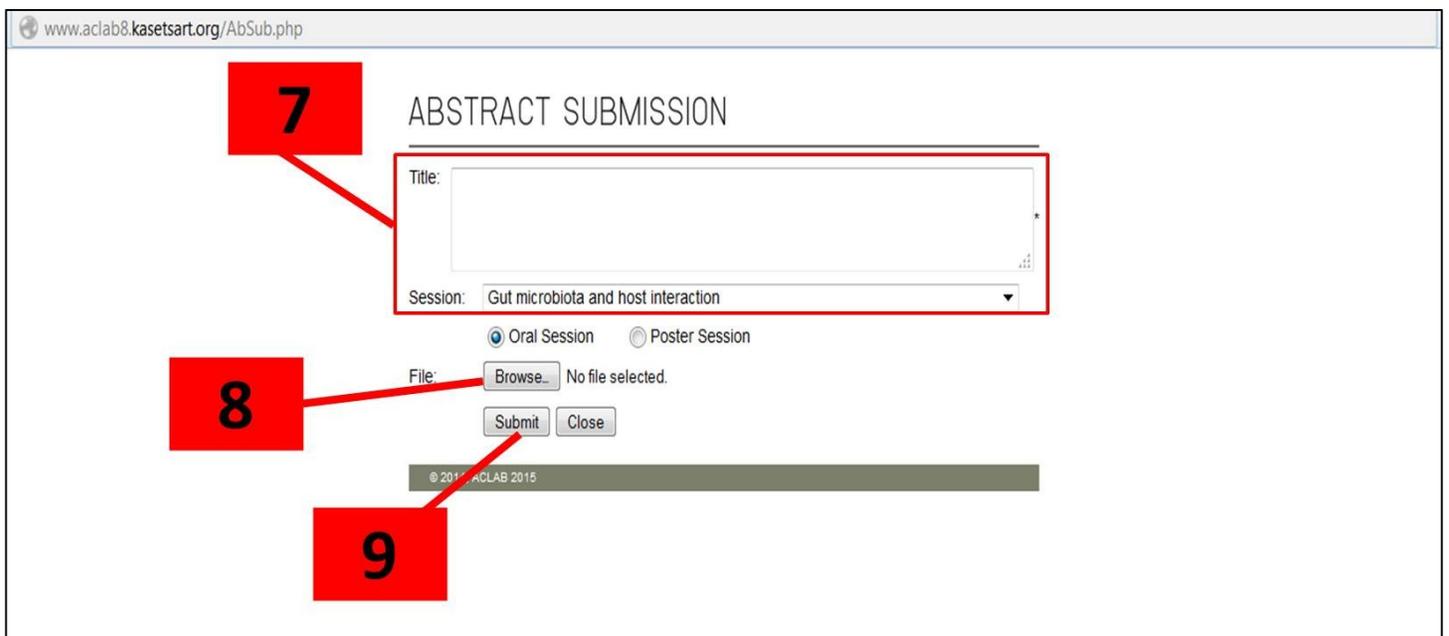
**6. Upload your abstract by press the “Upload Abstract” button.**



**7. Fill in your title, select session and presentation type (oral or poster).**

**8. Upload your file.**

**9. Press “Submit” button.**



**10. If you have any questions or problems, please contact us at e-mail:**

[aclab2015.kasetsart@gmail.com](mailto:aclab2015.kasetsart@gmail.com).